



**JOIN OUR TEAM. UNLEASH YOUR FULL POTENTIAL. DEFY NORMAL.**

## **SENIOR FINANCIAL ANALYST**

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<b>Organization:</b>	Plan International Canada
<b>Reports to:</b>	Senior Manager, Financial Planning & Analysis
<b>Location:</b>	Toronto (Eglinton & Mount Pleasant)
<b>Status:</b>	Full-time, permanent

**What can you expect from joining a leading organization in the global movement to advance children’s rights and equality for girls?**

An inspiring team of intelligent disruptors that challenges themselves to Defy Normal – to be bold, insightful, focused and innovative.

We are one of Canada’s Most Admired Cultures and here’s why: together, we have created a climate of trust and inclusivity – where diversity in people, ideas and approaches is not only respected, it’s encouraged. We are empowered to command change and build powerful partnerships, with support from passionate leaders to unleash our full potential and learn, lead, decide and thrive.

Further information can be found at: [plancanada.ca](http://plancanada.ca)

### **The Position**

- Coordinate annual business planning cycle and quarterly forecasts.
- Ensure business planning is robust, reviewed for analytical excellence and completed within the set deadlines.
- Analyze and compare available data to inform reasonability of projections.
- Prepare various excel models for multiple business stakeholders’ input for planning and forecasting. Consolidate the information received from multiple cost centers and prepare presentation for Management and Finance and Audit Committee (FAC).
- Utilize data warehousing and Excel reporting in the development of various Management and Board reports as needed.
- Continuously enhance overall reporting to support organizational growth and provide better information for decision making.

- Prepare monthly reporting and investigate and prepare analysis on variances to Business Plans. Coordinate with accounting team on monthly accruals.
- Support quarterly results, quarterly forecast and annual budget reporting to the FAC. Prepare commentary on the results against budget and forecast.
- Support reporting to our International Headquarters on budget, forecasts and commentary.
- Lead process improvement & other business analysis projects as required by the organization.
- Other duties as assigned.

#### **What does success look like?**

- An aptitude for reengineering processes with the ability to communicate risk to key stakeholders and managing change environment.
- Strong verbal and written communication for conveying financial information concisely and with people from diverse backgrounds.
- Strong analytical, organizational, project management and problem-solving skills with attention to detail.
- A self starter with an ability to troubleshoot, self-motivated to prioritize and achieve deliverables on a timely basis.
- Managing competing priorities and last-minute changes.
- Customer service attitude.
- Effective decision-making skills.

#### **As our ideal candidate you will have:**

- University degree and a Professional Accreditation CA/CGA/CMA/CFA/CPA.
- Successful track record in Canadian financial reporting and full cycle accounting
- Experience analyzing a large volume of information and understand key departmental processes and accounting and financial statement flows
- Familiarity with developing and implementing plans, procedures and processes
- Proven prioritization skills to complete daily/monthly activities and meet deadlines
- Excellent interpersonal skills to ensure achievement of department goals
- Proficiency in Microsoft Office with advanced Excel skills and an ability to create and manage complex Excel spreadsheets.
- Proficiency in Microsoft Dynamics Great Plains and Certify (Expense Management tool) is an asset

#### **How to apply:**

To express interest in this exciting opportunity to join a dynamic organization and a high performing team please forward your CV and covering letter, outlining your skills, experience and salary expectations to [gethired@plancanada.ca](mailto:gethired@plancanada.ca) by **June 16, 2019** Please reference **Senior Financial Analyst** in the subject line.

Plan International Canada is an inclusive workplace, and is committed to championing accessibility, diversity and equal opportunity. Requests for accommodation can be made at any

stage of the recruitment process providing the applicant has met the bona-fide requirements for the open position. Applicants need to make their requirements known when contacted.

Consistent with our Safeguarding Policy the successful candidate must receive clearance by a police background check, including the vulnerable sector screen.

Applicants must be eligible to work in Canada for the duration of the work term. Proof of eligibility will be required.

Plan International Canada sincerely thanks all applicants for their expressed interest in this opportunity however only those selected for an interview will be contacted. No phone calls please.

**Thank you for your interest in a career at Plan International Canada!**