JOIN OUR TEAM. UNLEASH YOUR FULL POTENTIAL. DEFY NORMAL.

QUALITY ASSURANCE LEAD (12-MONTH CONTRACT)

Organization:	Plan International Canada
Reports to:	Director, Project Delivery & IT Service Management
Location:	Toronto, Canada (Mount Pleasant & Eglinton Avenue East)
Status:	Full-time, 12-month contract
Contact Level:	B

What can you expect from joining a leading organization in the global movement to advance children's rights and equality for girls?

An inspiring team of intelligent disruptors that challenges themselves to Defy Normal – to be bold, insightful, focused and innovative.

We are one of Canada's Most Admired Cultures and here's why: together, we have created a climate of trust and inclusivity – where diversity in people, ideas and approaches is not only respected, it's encouraged. We are empowered to command change and build powerful partnerships, with support from passionate leaders to unleash our full potential and learn, lead, decide and thrive.

Further information can be found at: plancanada.ca

Be Part of Plan International Canada's Digital Journey
Plan International Canada is about to begin a period of change with a new emphasis on digital which is centred around 4 key elements:

- *People*: The right people with the right skills focused on creating value for all stakeholders by leveraging the tools available to them.
- *Processes*: Efficient internal processes to improve service delivery and external processes focused on creating high-calibre constituent experiences across all channels.
- *Data*: Leverage data-driven insights to drive faster decision-making to be agile in delivery.
- *Technology*: Leverage systems and tools that support innovation and impactful experiences for our constituents and enable our staff to operate as efficiently as possible.

In support of this change, we are looking for a Quality Assurance (QA) Lead with a proven track record of success to join our Digital Journey team.

The Position
This is an exciting opportunity for an individual who likes to lead, collaborate and be fully hands on.

- ***Quality Assurance (QA) Strategy and Planning:*** Understand solution scope, schedule, business and technical requirements of Digital Journey projects. Establish Quality Assurance strategy and plan to support successful project delivery
- ***QA Methodology and Deliverables:*** Define methodology, processes, standards and tools to be used; develop templates and deliverables
- ***Oversight & Execution:*** Engage, lead and support internal project resources, subject matter experts and external resources in completing QA and testing activities
- ***Project Delivery:*** Collaborate with the Digital Journey team and key stakeholders to execute activities and successfully deliver project outcomes
- ***Resourcing:*** Lead processes to secure and/or procure QA resources to support planning and execution

What does success look like?
- Extensive experience in QA planning and execution
- Committed to ensuring that data and technology solutions meet business requirements before being deployed
- Comfortable leading and executing QA activities
- Highly analytical and detail-oriented
- Exceptional verbal and written communication skills
- Creative problem-solving skills
- Easily collaborates with others to complete project activities and can also work independently
- Confident in own ability to navigate complexity, conflict and ambiguity, facilitate consensus and escalate issues when required
- Produce deliverables that are comprehensive, well-organized and consumable by different stakeholders
- Multi-task and manage multiple priorities through all phases of the project lifecycle

As our ideal candidate you will have:
- Proven experience with quality assurance planning, test case and script development and execution, setting up and managing test environments, automated testing, performance and security testing, user-acceptance testing, troubleshooting, defect tracking, regression testing, etc.
- In-depth knowledge of Quality Assurance best practices and methodologies
- Experience with marketing, accounting & finance and/ or data analytics and reporting requirements, business processes and solutions, e.g. CRM solution, e-Commerce platform, business intelligence tool
- Experience with both Agile and Waterfall project methodologies

How to apply:
To express interest in this exciting opportunity to join a dynamic organization and a high

performing team please forward your resume and cover letter to gethired@plancanada.ca by **September 16, 2019**. Please reference **Quality Assurance Lead** in the subject line**.**

Plan International Canada is an inclusive workplace, and is committed to championing accessibility, diversity and equal opportunity. Requests for accommodation can be made at any stage of the recruitment process providing the applicant has met the bona-fide requirements for the open position. Applicants need to make their requirements known when contacted.

Consistent with our Safeguarding Children and Young People Policy the successful candidate must receive clearance by a police background check, including the vulnerable sector screen.

Applicants must be eligible to work in Canada for the duration of the work term. Proof of eligibility will be required.

Plan International Canada sincerely thanks all applicants for their expressed interest in this opportunity however only those selected for an interview will be contacted. No phone calls please.

Thank you for your interest in a career at Plan International Canada!