



JOIN OUR TEAM. CHANGE YOUR CAREER. CHANGE THE WORLD.

SENIOR MANAGER, IT COMMUNICATIONS AND TRANSITION SUPPORT

Organization: Plan International Canada
Reports to: Vice President, Information Technology
Location: Toronto (Mount Pleasant & Eglinton)

About You

Are you passionate about equal rights for all children and equality for girls? Can you see yourself being an integral member of a team that works towards transforming lives in developing countries? Are you confident that you can be part of a high performing team focused on IT strategy development and project delivery?

Are you passionate about the strategic approach to system selection and the development and delivery of successful projects that bring new capabilities to support the core and supporting Plan business units? Are you an experienced IT professional with deep project management and strategic and business planning skills? Have you had success with the development and delivery of multiple complex projects on time and on budget? Have you had experience in establishing the framework around which these projects are structured and executed? Are you a trusted leader with strong planning, leadership and management skills with a collaborative working style and an ability to engage with diverse internal stakeholders adding value to organizational excellence and encouraging creative problem solving?

Why a career with Plan?

A career with Plan International Canada offers individuals a meaningful experience that drives professional development and a rewarding opportunity to use their skills and talents to help make a difference in promoting child rights to end child poverty. Are you ready for an opportunity to join one of the largest International NGOs in the world, creator of the award winning "Because I am a Girl" global movement, working to end gender inequality and promote girls' rights? Are you excited about playing an important role in determining the future of millions of children and families globally?

Employees at Plan International Canada's National Office strive to make a difference in the lives of children and their families through sustainable, child-focused community development.

Joining our dynamic team of experts and specialists can change your life too!

Our unique culture fosters a supportive, flexible workplace where employees are encouraged to bring their whole selves to work. As a member of a diverse, dynamic, high-performing team, each Plan employee is driven to learn, valued for their contribution and approaches each day excited to make an

impact.

We are proud of our award winning corporate culture validated by our *Canadian Nonprofit Employer of Choice* award for 2015 and 2016 and *Canada's 10 Most Admired Corporate Cultures* since 2012.

Join our high performing team and change your career...change the world!

The Organization

Founded in 1937, Plan International is one of the world's oldest and largest international development agencies, working in partnership with millions of people around the world to end global poverty. Not for profit, independent and inclusive of all faiths and cultures, Plan International strives for a just world that advances children's rights and equality for girls. **Because I am a Girl** is Plan International's global movement to transform power relations so that girls everywhere can learn, lead, decide and thrive.

Plan Canada's Toronto and Ottawa-based offices undertake fundraising, donor engagement and public outreach initiatives that support programs that are implemented in more than 50 developing countries across Africa, Asia and the Americas. Plan has a dedicated staff of over 200 employees whose role is to support quality programming in the areas of health, education, water and sanitation, economic security, gender equity, child protection and participation, and humanitarian assistance.

Further information can be found at: plancanada.ca.

The Position

The Senior Manager, IT Communications and Transition Support is a critical and integral member of the Information Technology management team and will have an opportunity to influence and execute part the team's strategy to Build a Thriving Organization as part of our overall organizational strategy: *20 Million Reasons*.

The organization has recently developed its inaugural Strategic Plan and the IT department is in the process of building out the related technology strategy and plan. As with all change, strong communication and transition support is necessary to ensure expected benefits are realized.

Working collaboratively with a team of IT professionals, you will be responsible for developing communications plans and executing these plans for projects, and changes to operational tools and processes. Your communications efforts will be both strategic and practical in nature as we move to implement planned shifts in the way technology is delivered, supported, and utilized to support internal and external customers, and to achieve the ambitions of the 5 year strategic plan.

Your work will help inform and support users and stakeholders as new systems and processes are delivered.

We are looking for a candidate that can bring a strategic and practical approach to project and technology communications and adoption; someone who is able to both plan and execute strategic and operational messaging.

The candidate must be able to manage relationships with various stakeholders to understand and meet their needs to ensure successful and smooth adoption of new and/or changed technology tools and processes.

The organization is strongly committed to information technology as an enabler of growth and leadership in the non-profit space. This role is key to enabling this growth by working to understand the communication needs of stakeholders and providing clear and appropriate messaging and support around information technology initiatives and how they further this goal.

What does success look like?

The successful candidate will:

- Provide expert tactical adoption and messaging advice to the IT leadership
- Define and support delivery of internal communications for IT projects and initiatives, including determining the information and communications needs of stakeholders, optimal channels and

As our ideal candidate you will have:

- An aptitude for strategic and tactical communication with a proven track record as a communicator of complex technical or operational issues with strong IT subject matter knowledge and the ability to translate complex technical subjects into meaningful stories
- Self-starter often working without precedent and comfort working across departments, vendors, employees at all levels
- Experience writing on complex topics for a variety of audiences
- A flexible and adaptable work style; open to collaboration with strong personalities and professionals; thrive in a fast-paced evolving work culture
- A passion for mission driven work and personal values aligned with those of Plan International Canada's corporate values

How to apply:

To express interest in this exciting opportunity to join a dynamic organization and a high performing team please forward your CV and covering letter, outlining your skills, experience and salary expectations to gethired@plancanada.ca by September 8, 2017. Please reference **Senior Manager, IT Communications and Transition Support** in the subject line.

Plan International Canada is an inclusive workplace, and is committed to championing accessibility, diversity and equal opportunity. Requests for accommodation can be made at any stage of the recruitment process providing the applicant has met the bona-fide requirements for the open position. Applicants need to make their requirements known when contacted.

Consistent with our Child Protection Policy the successful candidate must receive clearance by a police background check, including the vulnerable sector screen.

Applicants must be eligible to work in Canada for the duration of the work term. Proof of eligibility will be required.

Plan International Canada sincerely thanks all applicants for their expressed interest in this opportunity however only those selected for an interview will be contacted. No phone calls please.

Thank you for your interest in a career at Plan